NHD Process Paper & Title Page
Checklist

Rule 14
Title Page

NOTE: The title page must not include any other information (pictures, graphics, borders, school name, or grade) except for that described in this rule.

Please see Figure 2 of Contest Rule Book for examples of required elements for the paper, exhibit, performance, and documentary categories. Details of requirements for a website’s home page can be found in Rule E3.

A title page is required as the first page of written material in every category. Your title page must include:

- title of your entry
- your name(s)
- contest division
- category
- applicable word counts

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Rule 15

Process Paper All categories, except historical paper, must include a process paper with the entry. It must describe in 500 or fewer words how you conducted your research and created your entry. The process paper must include four sections that explain:

1. how you chose your topic
2. how you conducted your research
3. how you selected your presentation category and created your project
4. how your project relates to the NHD theme

You can view sample process papers at [http://www.nhd.org/CreatingEntry.htm](http://www.nhd.org/CreatingEntry.htm).

_______ Times New Roman  _______ 12 pt. font  _______ centered